

Development Support &
Environmental Management
435 North Macomb Street, 2nd Floor
Tallahassee, FL 32301
(850) 606-1300

VEGETATION MANAGEMENT PLAN OR TREE REMOVAL PERMIT APPLICATION



For Staff Use Only

Fee Paid, Date _____ LPR # _____
Data Entry By & Date _____ LVM/LEM # _____ Stamp Date Received Above

This permit is for (check one): Vegetation Management Plan Tree Removal

Verified with Environmental Services Division that stormwater permit is not required? Yes No
Environmental Services Staff Name: _____ Date Verified: _____

Has this application been submitted in response to enforcement action? Yes No
Additional fees may apply upon completion of management activities [up to five (5) times initial application fee]

Type of Development Activity: Tree Removal/Thinning Dock Construction 50' Vegetated Waterbody Buffer
 Other: _____

Number of Protected Trees* requested for removal: _____
* See *Frequently Asked Questions Regarding Tree Removal* guide

Size of Proposed Development Activity Area: _____ square feet acres

Property/Project Information:

Project Name: _____ Total Acreage of Proposed Site: _____
Parcel Tax ID# (s): _____ Subdivision Name: _____
Development Site Address (or location): _____ Site Zip Code _____

Ownership Information:

Owner: _____ Telephone: (____) _____
Mailing Address: _____
Street Address City State Zip
E-mail: _____

Contractor Information: Designated as Agent? Yes No

Firm: _____ Telephone: (____) _____
Contractor Contact: _____ Fax: (____) _____
Mailing Address: _____
Street Address City State Zip
E-mail: _____

Physical Features Information:

Drainage Basin? Lake Jackson Lake Lafayette Lake Iamonia Other _____
Property located within: Killlearn Lakes Subdivision (HOA approval may be required) Closed Basin _____
(Check all that apply) Bradfordville Study Area
Protected Features Floodplain Significant Slopes (10-20%) Native or High Quality Successional Forest
Located on Property: Wetland Severe Slopes (20%+) Karst (Sinkhole or Spring)
(Check all that apply) Watercourse Waterbody Endangered/Threatened/Special Concern Species
 Canopy Road Protection Zone Special Development Zone: _____

**VEGETATION MANAGEMENT PLAN (VMP)
OR TREE REMOVAL PERMIT APPLICATION**

Submittal Checklist*

- ___ 1. The application fee paid at time of submittal
 \$120 Vegetation Management Plan
 OR
 \$114 Tree Removal Permit (for first 100 protected trees removed + \$1.97 per additional protected tree removed)
- ___ 2. The application form is complete with all blanks filled in or marked "N/A" as not applicable.
- ___ 3. Project statement or narrative expressing the intent and scope of the proposed project. This may be a single page document, part of a report or part of the site plan.
- ___ 4. A location map provided on the plans or attached as a separate document.
- ___ 5. The "Affidavit of Ownership and Designation of Agent" must be signed by ALL owners of the property and notarized.
- ___ 6. Legal Description of parcel(s).
- ___ 7. Vegetation Management Plan(s): One (1) initial Site Plan outlining proposed development activity. The Site Plan shall address the following:
 - Show the location and extent of proposed activity (tree thinning area, staging area, dock improvements, etc.). Development activity shall be located outside of protected environmental features (See Application Form). A buffer shall be left in an unaltered state within 25' of the property line.
 - Show the access path for development equipment from the roadway to the development area on the property. Provide notation that any sediment tracked onto roads shall be removed promptly.
 - Specify the location and type of sediment/erosion controls & stabilization downslope of disturbed areas (ex. silt fence, vegetated buffers). Floating turbidity barriers may be required around dock construction.
 - Provide notation addressing the fate of tree stumps (ex. cut at grade, grind in place, remove and backfill).
 - Identify vegetation to remain once development activity completed (ex. sod, seed and mulch, understory trees).
 - Provide notation specifying a pre-construction conference with the county environmental inspector is required.

NOTE: Once preliminary Site Plan has been conceptually approved, three (3) sets will be requested by staff for final permit issuance.

Signature of owner or designated agent preparing this checklist:

(Print Name)

(Signature)

* A reviewer will contact the applicant if any additional information is needed.
Staff Review Period = 10 Working Days