

RESOLUTION NO. R11-59

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, DESIGNATING AND SETTING FORTH THE DEPARTMENTS, OFFICES AND DIVISIONS OF THE COUNTY.

WHEREAS, Chapter 2, Article X, Section 2-502 of the Leon County Code of Laws "Departments and offices of county government" requires the "...designation of departments, offices and divisions of the county shall be adopted by resolution of the board upon the recommendation of the county administrator"; and,

WHEREAS, on October 28, 2003, the Board of County Commissioners adopted Resolution No. R03-69, thereby designating and setting forth the departments, offices and divisions of the County; and,

WHEREAS, the County Administrator has recommended to the Board of County Commissioners revised departments, offices and divisions of the County, as set forth in this adopted Resolution; and,

WHEREAS, this adopted Resolution will serve to supersede Resolution No. R03-69.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, THAT:

Section 1. The departments, offices and divisions of the County are hereby designated and set forth as follows:

(a) The Department of Development Support & Environmental Management shall be responsible for the activities, operation and function of the following Divisions:

- (1) Building Plans Review and Inspection
- (2) Development Services
- (3) Environmental Services
- (4) Permit and Code Services

(b) The Department of Facilities Management shall be responsible for the activities, operation and function of the following Divisions:

- (1) Facilities Management
- (2) Real Estate Management

(c) The Department of PLACE (Planning, Land Management & Community Enhancement), which is funded in part by Leon County and in part by the City of Tallahassee, shall be responsible for the activities, operation and function of the following Divisions:

- (1) Planning
- (2) BluePrint 2000

(d) The Department of Public Works shall be responsible for the activities, operation and function of the following Divisions:

- (1) Engineering Services
- (2) Fleet Management
- (3) Operations
- (4) Parks & Recreation

(e) The Office of Intervention and Detention Alternatives shall be responsible for the operation and function of the following Division:

- (1) Probation and Supervised Pretrial Release

(f) The Office of Economic Development & Business Partnerships shall be responsible for the operation and function of the following Divisions:

- (1) Economic Development
- (2) Grants
- (3) Minority, Women and Small Business Enterprises
- (4) Special Projects/Intergovernmental Affairs
- (5) Tourism Development

(g) The Office of Financial Stewardship shall be responsible for the operation and function of the following Divisions:

- (1) Office of Management and Budget
- (2) Purchasing

- (h) The Office of Human Services & Community Partnerships shall be responsible for the operation and function of the following Divisions:
 - (1) Housing
 - (2) Human Services
 - (3) Primary Health Care
 - (4) Veteran Services
 - (5) Volunteer Services

- (i) The Office of Public Services shall be responsible for the operation and function of the following Divisions:
 - (1) Animal Control
 - (2) Emergency Medical Services
 - (3) Library Services

- (j) The Office of Resource Stewardship shall be responsible for the operation and function of the following Divisions:
 - (1) Cooperative Extension
 - (2) Solid Waste
 - (3) Sustainability

- (k) The Division of Community & Media Relations shall be responsible for County events, public information, and community and media relations.

- (l) The Division of Human Resources shall be responsible for personnel and workforce matters.

- (m) The Division of Management Information Services shall be responsible for technology, such as telecommunications, networks, computers, application software and databases, and the Geographic Information Systems.

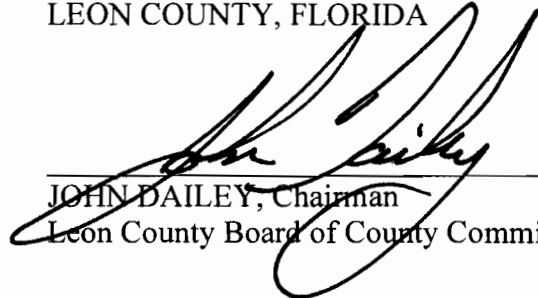
- (n) The Senior Assistant to the County Administrator and Assistant to the County Administrator shall be responsible for management activities and executive support responsibilities.

- (o) The Director of Public Works and Community Development shall be responsible for the management of the following County Departments:
 - (1) Department of Development Support & Environmental Management
 - (2) Department of Facilities Management
 - (3) Department of PLACE
 - (4) Department of Public Works

PROPOSED, PRESENTED, AND PASSED by the Board of County Commissioners of Leon County, Florida, on this 13th day of September, 2011.

LEON COUNTY, FLORIDA





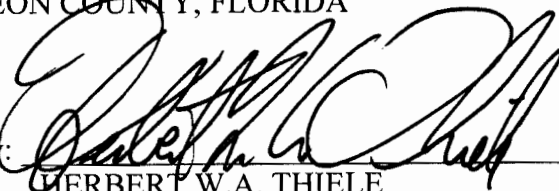
JOHN DAILEY, Chairman
Leon County Board of County Commissioners

ATTEST:
BOB INZER, CLERK OF THE COURT

By: 

CLERK

APPROVED AS TO FORM:
COUNTY ATTORNEY'S OFFICE
LEON COUNTY, FLORIDA

By: 

HERBERT W.A. THIELE
COUNTY ATTORNEY