

**Section 3 Resident Certification for Employees or Job Applicants**

Name of Business: \_\_\_\_\_

County of Certification: Leon

**Applicants for Employment, if applicable:**

\_\_\_\_\_ (initials) I hereby certify that I am a current legal resident of Leon County.

\_\_\_\_\_ (initials) My current household size is \_\_\_\_\_ and my current household annual income is not more than the amount listed below (the current year) for my household size.

**2011 Income Limits For Household Size:**

1 person \$35,700	5 people \$55,050
2 people \$40,800	6 people \$59,150
3 people \$45,900	7 people \$63,200
4 people \$50,950	8 people \$67,300

**Current Employee Section 3 certification, if applicable:**

\_\_\_\_\_ (initials) I hereby certify that I am a current legal resident of Leon County.

Option A \_\_\_\_\_ (initials) I am an employee of \_\_\_\_\_. My current household size is \_\_\_\_\_ and my current household annual income is not more than the amount listed above for my household size.

**OR**

Option B \_\_\_\_\_ (initials) I have been employed by \_\_\_\_\_ since \_\_\_\_\_ (not more than 3 years). At the time I was hired, my household size was \_\_\_\_\_ and my household income was not more than the amount listed for the year of my hiring.

**Income Limits For Household Size:**

	2010	2009	2008
1 person	\$35,700	\$35,650	\$34,800
2 people	\$40,800	\$40,700	\$39,750
3 people	\$45,900	\$45,800	\$44,750
4 people	\$50,950	\$50,900	\$49,700
5 people	\$55,050	\$54,950	\$53,700
6 people	\$59,150	\$59,050	\$57,650
7 people	\$63,200	\$63,100	\$61,650
8 people	\$67,300	\$67,200	\$65,600

Name \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Construction Prime Contractor)

**Local Government:** Leon County, LAKESIDE DRIVE DRAINAGE IMPROVEMENTS

Part A: Completed only by prime contractor if contract amount is at least \$100,000

Contractor Name: \_\_\_\_\_

1. Does the business qualify as a "Section 3 business concern" because: Yes      No  
a) it is at least 51% owned by Section 3 residents\*      \_\_\_\_\_

OR

b) at least 30% of its permanent full-time employees are:  
i) currently Section 3 residents\* OR      \_\_\_\_\_  
ii) were Section 3 residents\* within first 3 years of employment      \_\_\_\_\_

OR

c) will at least 25% (dollar value) of construction subcontracts  
(no material/supplies/equipment vendors unless they are also  
installing same) be to businesses meeting (a) or (b) above?      \_\_\_\_\_

If yes, list any Section 3 subcontractors and subcontract amount:

Name: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Name: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Name: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

2. Will the contractor be hiring any additional staff (office or field) for this project?  Yes  No

If yes, what types of jobs (e.g., laborer, equipment operator), and how many additional hires estimated in each job type?

\_\_\_\_\_  
\_\_\_\_\_

\* **Section 3 resident** is a member of a family whose total household income does not exceed a certain amount depending on family size and county of residence. The local government will provide a form and the information needed for each worker to make this determination on a "yes" or "no" basis without specifying exact total household income or income sources.

Note: This contract is funded with federal funds and this information is required for reporting purposes. See Section 3 portion of CDBG Supplemental Conditions for additional information.

Authorized signature of prime contractor: \_\_\_\_\_

**PROJECT: LEON COUNTY, LAKESIDE DRIVE DRAINAGE IMPROVEMENTS**



**SUBCONTRACTOR SECTION 3 CERTIFICATION (07.02)**

\_\_\_\_\_  
Name of Sub Contractor

\_\_\_\_\_  
Leon County, Lakeside Dr. Improvements  
Project Name & Number

The undersigned hereby certifies that

- (a) Section 3 provisions are included in the Contract;
- (b) A written Section 3 plan was prepared and submitted as part of the bid proceedings (if bid equals or exceeds \$100,000); and,
- (c) No segregated facilities will be maintained as required by Title VI of the Civil Rights Act of 1964.

\_\_\_\_\_  
Name & Title of Signer (print or type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date