

# Board of County Commissioners

## Notice of Evaluation Committee Meeting

**Bid/RFP Title:** Commercial Property Assessment Clean Energy Administrator (PACE)

**Bid Number:** BC-04-25-13-37 **Committee Chairperson:** To be determined

**Committee Meeting Date and Time:** Monday, May 13, 2013 at 3:30 PM

**Place of Meeting:** Leon County Courthouse, 5<sup>th</sup> Floor Conference Room, 301 S. Monroe St., Tallahassee, Florida

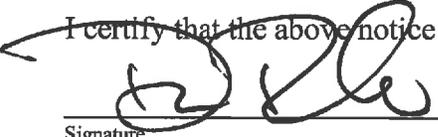
**Purpose Of Meeting:** Initial meeting. Assign Chair & Secretary, discuss evaluation process

**Meeting Minutes:** The minutes of the meeting of the Evaluation Committee shall be promptly recorded, and such records shall be open to public inspection in the Purchasing Division Offices, 1800-3 Blairstone Rd, Tallahassee, Florida. However, any party may arrange for the proceedings to be stenographically recorded and shall bear the expense of such recording. It is requested that the Purchasing Division be given no less than 24 hours advance notice of stenographic recording in order that it be properly facilitated.

**Special Accommodation:** In accordance with Section 285.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Christine Coble or Facilities Management, 301 South Monroe Street, Tallahassee, Florida 32303, by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300 or (850) 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), via Florida Relay Service.

### CERTIFICATION:

I certify that the above notice is true and correct and that no less than 72 hours notice is hereby being given.

  
Signature

Contract Administrator  
Title

Don Tobin, CPPB  
Name Typed

April 30, 2013 at 5:00 PM  
Date