

Board of County Commissioners

Notice of Evaluation Committee Meeting

Title: Invitation to Negotiate for the Consoles for the Public Safety Center

Bid Number: BC-10-11-11-03 **Committee Chairperson:** Leslie Moncrief

Committee Meeting Date and Time: Thursday April 5, 2012 beginning at 1:30 PM

Place of Meeting: Facilities Management, 1907 S. Monroe St. Tallahassee, Florida 32301

Purpose Of Meeting: Review and discuss demonstration units; make final selection.

Meeting Minutes: The minutes of the meeting of the Evaluation Committee shall be promptly recorded, and such records shall be open to public inspection in the Purchasing Division Offices, 1800-3 Blair Stone Road, Tallahassee, Florida. However, any party may arrange for the proceedings to be stenographically recorded and shall bear the expense of such recording. It is requested that the Purchasing Division be given no less than 24 hours advance notice of stenographic recording in order that it be properly facilitated.

Special Accommodation: In accordance with Section 285.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Christine Coble or Facilities Management, 301 South Monroe Street, Tallahassee, Florida 32303, by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300 or (850) 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), via Florida Relay Service.

CERTIFICATION:

I certify that the above notice is true and correct and that no less than 72 hours notice is hereby being given. I further certify that all respondents to this solicitation have been noticed of this meeting by facsimile or telephonically.



Signature

Purchasing Director

Title

Keith M. Roberts

Name Typed

March 30, 2012

Date