



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Purchasing Division
1800-3 Blair Stone Road
(corner of Blair Stone and Miccosukee Roads)
Tallahassee, Florida 32308
850-606-1600

Commissioners

BILL PROCTOR
District 1

JANE G. SAULS
District 2

JOHN DAILEY
District 3

BRYAN DESLOGE
District 4

KRISTIN DOZIER
District 5

NICK MADDOX
At-Large

AKIN AKINYEMI
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

August 3, 2011

Title: Request for Qualifications for Economic Feasibility Assessment
Number: BC-08-30-11-33
Opening Date: Tuesday, August 30, 2011 at 2:30PM

ADDENDUM #2

Dear Vendor:

This letter serves as Addendum #2 for the above referenced project.

Please see the attached Notice of Evaluation Committee Meeting.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid.

Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,

Wendi Sellers
Contract Manager

WS

Board of County Commissioners Notice of Evaluation Committee Meeting

Bid/RFP Title: Request for Qualifications for Economic Feasibility Assessment

Bid Number: BC-08-30-11-33 **Committee Chairperson:** TBD

Committee Meeting Date and Time: Tuesday, August 30, 2011 at 3:00 PM

Place of Meeting: Purchasing Bid Room, 1800-3 Blair Stone Road, Tallahassee, Florida

Purpose of Meeting: Initial meeting to distribute proposals received, brief committee

members on process, review scope of work and evaluation criteria, select committee Chair, and

begin review process.

Meeting Minutes: The minutes of the meeting of the Evaluation Committee shall be promptly recorded, and such records shall be open to public inspection in the Purchasing Division Offices, 1800-3 Blair Stone Road, Tallahassee, Florida. However, any party may arrange for the proceedings to be stenographically recorded and shall bear the expense of such recording. It is requested that the Purchasing Division be given no less than 24 hours advance notice of stenographic recording in order that it be properly facilitated.

Special Accommodation: In accordance with Section 285.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Christine Coble or Facilities Management, 301 South Monroe Street, Tallahassee, Florida 32303, by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300 or (850) 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), via Florida Relay Service.

CERTIFICATION:

I certify that the above notice is true and correct and that no less than 72 hours notice is hereby being given.



Signature

Wendi Sellers

Name Typed

PUR02 11/01

Contract Administrator

Title

August 3, 2011

Date