



# Leon County

## Board of County Commissioners

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January 16, 2013

RE: Bid Title: Invitation to Bid for Solid Waste Collection Services in Leon County  
Bid No: BC-01-23-13-20  
Bid Submission Due Date: Wednesday, January 23, 2013 at 2:00 p.m. Eastern Time  
Opening Date for Price Proposal Friday, January 25, 2013 at 2:00 p.m. Eastern Time

### ADDENDUM #2

Dear Vendor:

This letter serves as Addendum #2 for the above referenced project.

1. Attachment C, Draft Franchise Agreement, Section 10.4 Performance Bond, is revised to read as follows:

#### 10.4 Performance Bond

10.4.1 A Performance Bond in the amount of 100% of the annual estimated project cost shall be supplied by the successful Contractor prior to contract execution.

10.4.2 The Performance Bond shall provide that, in the event of non-performance on the part of the Contractor the bond can be presented for honor and acceptance at an authorized representative or institution located in Tallahassee, Florida. The performance bond must contain a clause stating the following:

"In the event of non-performance on the part of the contractor this performance / payment and materials bond can be presented for honor and acceptance at \_\_\_\_\_ (address) \_\_\_\_\_, which is located in Tallahassee, Florida."

2. Replace Attachment A, Bidder Information Form with Attachment A, Revised Bidder Information Form. Revisions were made to Item #8, Resources (page 26). The Revised Bidder Information Form may be located and downloaded from the County Purchasing Website at <http://www.leoncountyfl.gov/purchasing/plans&specs>.
3. Replace the Solid Waste Collection Price Forms with the Revised Solid Waste Collection Price Forms. The Revised Solid Waste Collection Price Forms may be located and downloaded from the County Purchasing Website at <http://www.leoncountyfl.gov/purchasing/plans&specs>.
4. Attachment C, Draft Franchise Agreement, Exhibit 8, first paragraph, is revised to read as follows:

Containers below shall be serviced at the frequency listed below or approved by the Administrator.

5. The following questions were submitted by vendors and the answers are provided for your consideration.

**Q1.** Is it a requirement for the successful vendor to have a local office in Leon County pursuant to section 2.4? Currently there is a vendor who has an office just on the other side of the County line.

**Answer:** Yes. Pursuant to Attachment C, Draft Franchise Agreement, Section 2.4 Office, the vendor must have an office location within Leon County.

**Q2.** Addendum 1 states that the required performance bond shall be in an amount equal to 100% of the annual contract value. Can you confirm that an annually renewing performance bond for 100% of the annual contract amount meets this requirement?

**Answer:** Yes.

**Q3.** Can the County please review the need for an additional payment and material bond in the amount of 100% of the annual contract amount? A payment and material bond is customarily required in construction projects to insure subcontractors are paid for their labor and materials. The performance bond insures protection to the County that the contractor will fulfill all obligations in complete compliance with the terms of the contract. The additional cost of the payment and material bond is significant and would be reflected in the bid prices while providing little benefit to the County or its residents.

**Answer:** An additional payment and materials bond is not required under this contract. Please see the revision in this addendum.

**Q4.** The residential Options 1, 2 & 3 requests prices for a number of residential customers in Option 1 of 24,500, Option 2 of 26,160 & 5,185 and Option 3 of 40,930.

Should the Attachment A – Bid Forms on page 26, request the Resources to provide services be equal to these numbers? This page presently asks for Resources in Option 1 of 23,131 customers, Option 2 for 17,946 & 5,185.

**Answer:** Customer counts for Residential Collection Service are hereby revised as follows:

Option 1. 23,131

Option 2. 26,160 USA; 5,185 RSA

Option 3. 40,930

Bidders should complete the Revised Bidder Information Form, as attached. Bidders also must complete revised price forms, as provided on the County Purchasing Website at <http://www.leoncountyfl.gov/purchasing/plans&specs>. **As with all Price Forms, Bidders should complete all yellow cells.** Please use **the revised Price Form only** for Price Proposals.

**Q5.** Can the County please review the Commercial price page, 4 of 6, it appears it currently does not allow the population of collection prices for container sizes 2, 4, 6, & 8 yards for frequencies 1 - 6 times per week?

**Answer:** Bidders should enter the Collection Fee per cubic yard it intends to charge for Commercial Collection Service. This fee includes a 5% franchise fee. Collection prices for container sizes 2, 4, 6, and 8 yards for frequencies 1-6 populate automatically based on the Collection fee per cubic yard entered by Bidders. **As with all Price Forms, Bidders should complete all yellow cells.** Please use **the revised Price Form only** for Price Proposals.

**Q6.** Residential Yard Debris – page 14 and page 46 – Section 3.4.2 – Given the hauler will be responsible for debagging all yard waste, will the County require that all grass clippings and leaves be containerized prior to service?

**Answer:** The County intends to continue the practice of requesting residents to containerize grass clippings and leaves in customer-provided Waste Containers; however, the County will discourage the use of plastic bags for yard waste storage.

**Q7.** Universal service with vendor doing the billing - Addendum #1 – Question #11 – Should the County choose to implement universal service, the hauler will be billing up to 40,930 units. Will the County consider allowing the hauler to implement a suspension of service for those accounts who do not pay in a timely manner? If not, what will the County be willing to enforce through ordinance the payment of waste services?

**Answer:** The County will work to enforce payment for services; however the Contractor will not be able to suspend service for non-payment under a universal service option.

**Q8. Franchise fees – p. 18 – Should the County choose to do all billing, will the franchise fee of 5% still be required?**

**Answer:** The County anticipates retaining a 5% franchise fee regardless of service option or billing responsibilities.

**Q9. Where does the recycling volume have to go with the contract?**

**Answer:** As stated in Attachment C, Section 2.7.1, the County “shall designate a facility, located within Leon County, for the delivery of residential Recyclables.” The County intends on designating a facility before the Commencement Date of the Contract.

**Q10. Does the recycle, yard waste, and bulky waste follow suite with the trash depending on what option the county goes with 1, 2, or 3.**

**Answer:** Regardless of the option chosen by the County, Residential Collection Services include the collection of residential Solid Waste, residential Recyclable Materials, and Yard Debris on the same day. In the event the County implements universal collection in any portion of the County, residential Solid Waste, Recyclables, and Yard Waste will be collected universally in those areas.

**Q11. The commercial list of county owned facilities...is this free service?**

**Answer:** As stated in Attachment C, Section 5.1.1, “The Contractor shall provide collection of Solid Waste to the County facilities listed in Exhibit 8 at no charge. Collection service shall include providing and maintaining the collection container, servicing the containers on a frequency specified by the County, and delivering all Solid Waste to the County-Designated Facility.” Please note Attachment C, Exhibit 8, is hereby revised to say: “Containers below shall be serviced at the frequency listed below or approved by the Administrator.”

**Q12. What is the disposal rate into the transfer station? Are we required to pay that or do you guys get billed directly?**

**Answer:** As described in Attachment C, Section 8.2.1, the Contractor is not responsible for payment of disposal fees for materials collected via Residential Collection Service. However, as described in Section 8.3, the Contractor shall be responsible for all billing and payment collections for Commercial Collection Service including disposal. As noted in Price Form page 4 of 6, for the purpose of this Bid, a disposal fee of \$44/ton, which includes a 5% franchise fee, is assumed. The disposal element of Commercial Collection Service rates shall be adjusted when tip fees at the County-Designated Facility change as described in Attachment C, Section 8.6.3.

**Q13. Does the Vendor get any sort of revenue for the recycle tons?**

**Answer:** The Contractor will receive no revenue for residential Recyclable Materials collected pursuant to this Contract; however, as stated in Attachment C, Section 4.2, the Contractor may deliver commercial Recyclables to a facility of its choosing, and retain revenue received from these materials.

**Q14. Are there any required occupational licenses required to perform work in Leon County?**

**Answer:** No.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid. Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,

  
Shelly W. Kelley, PMP  
Leon County Purchasing Director