



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Purchasing Division
2284 Miccosukee Road
Tallahassee, Florida 32308
(850) 606-1600

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County Attorney

November 23, 2009

RE: RFP Title: Request for Proposals for Design Build of Restroom Facility at
Tower Road Park
Proposal Number: BC-12-09-09-05
Opening Date: Wednesday, December 9, 2009 at 2:00 PM

ADDENDUM #1

Dear Vendor:

This letter serves as Addendum #1 for the above referenced project.

The following shall be added to the bid specifications.

1. Refer to DCP 3.1.2. Insert "the cost of" before the phrase "these items".
2. A survey has been performed. PDFs from the surveyor are attached.
3. Counter top for the concession counter shall be plastic laminate.
4. Add sleeves for future irrigation connecting the four tree locations and the nearest location at the new pavilion building for future water connections, and power connections to an irrigation controller.
5. Larger PDF files of the DCP drawing sheets were requested at the pre-proposal conference and are posted on the website with this addendum. These drawings, which can be printed on 11x17 paper so they are easier to read, may also be picked up only in hard copy at the Purchasing Division. AutoCad drawings were also requested and will be provided to the successful proposer.
6. Section III, REQUIRED SUBMITTALS, on page 7 is amended to read:

Please provide the following information for each firm that is a part of the DBF team being proposed. Be sure to follow and clearly mark each section of your proposal according to the sections below (A, B, C, etc.) Failure to include all of the elements specified may be cause for rejection. Additional information may be provided, but should be succinct and relevant to the goals of this RFP. Excessive information will

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not be considered favorably. Document pages shall be 8-1/2 inches by 11 inches in size or folded to such a size.

Proposals are to be submitted in three ring binders or bound by binder clips only. No manner of plastic, comb or wire bindings or staples are acceptable.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid.

Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith M. Roberts". The signature is fluid and cursive, with the first name "Keith" being the most prominent.

Keith M. Roberts
Purchasing Director

KMR