

**Board of County Commissioners
Leon County, Florida**

Policy No. 97-4

Title: Photocopying Fees

Date Adopted: February 24, 2004

Effective Date: February 25, 2004

Reference: Ch. 119.07, F.S.

Policy Superseded: Amending Policy 97-4, "Photocopying Fees," adopted April 8, 1997;
Policy No. 91-1, "Photocopying Fees," adopted February 12, 1991

Policy No. 97-4, "Photocopying Fees," adopted by the Leon County Board of County Commissioners on April 8, 1997, is hereby amended. It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Persons requesting copies of documents or official records shall be charged in accordance with the following schedule:

For Copies No Larger than 8½"x14":

One-sided Duplicated Copy

First Copy of a Document: \$ 0.15 per sheet

Second and Additional Copies
of Same Document: \$ 0.15 per sheet

Two-sided Duplicated Copy

First Copy of a Document: \$ 0.20 per sheet

Second and Additional Copies
of Same Document: \$ 0.10 per sheet

Certified \$1.00 per document

County Maps or Aerial Photographs: Actual cost of material, supplies, and reasonable charges for labor and overhead.

However, persons requesting a copy of a document that is no larger than 8½inches by 14 inches in size, and which consists of five (5) pages or less, shall receive one copy of the document at no charge.